







# Key

## Leaves for Ideas

- (B)  existing assets
- (G)  future possibilities
- (Y)  goals
-  limiting factors & problems

## Icons & Comments

-  significant/important
-  advances goals/agree
-  problem area/unsustainable
-  notes/  
comments

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# Existing Assets



What are the existing assets that can help to achieve the aims of the project?

What do you like about the area/project – what works well?

What activities are already going on?

What already exists that can be enhanced and linked together?

- **Write your ideas down on brown (B) leaves**
- **Write one idea per leaf, with erasable pens**
- **Cluster ideas on the branches of the Ketso**





**Ketso**<sup>TM</sup>

a hands-on kit for creative groupwork

# Future Possibilities

**future possibilities** 

What new processes and activities might help to meet the aims of the project?

Be creative, write down anything that comes to your mind. Don't worry about getting it 'wrong' – any idea might be valuable.

Focus on actions – most suggestions should have a verb!

- **Write your ideas down on green (G) leaves**
- **Write one idea per leaf, with erasable pens**
- **Cluster ideas on the branches of the Ketso**





# Limits & Problems



## limits & problems

What are the problems that the project may face?

Focus on the key problems – those that may act as limiting factors to achieving the aims of the project.

It is usually a good idea, once you have thought about problems and limits, to brainstorm ways these can be overcome. These can be either existing assets (brown leaves) or future possibilities (green leaves).

- **Write your ideas down on grey leaves**
- **Write one idea per leaf, with erasable pens**
- **Cluster ideas on the branches of the Ketso**



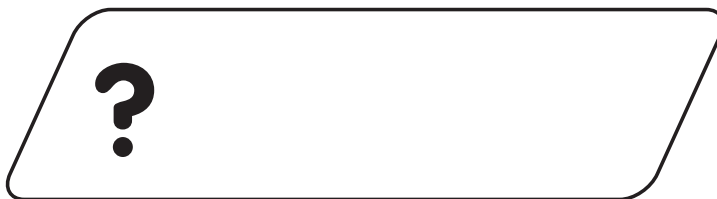


# Commenting



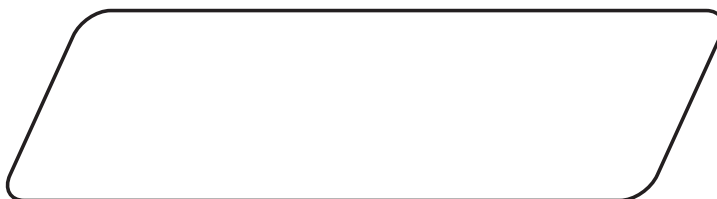
**Use exclamation icons to show which of the ideas on the Ketso you consider to be the most important**

- **Place the icon as close to the leaf as possible, but still on the felt**



**If there is something you don't understand, or if you have a question about something, write it on a 'question comment box'**

- **Point comments boxes at the leaf you are commenting on**



**If you have a comment, about an idea, you can write this on a white 'comment box'**